

**BELMONT COMMUNITY SCHOOL
BOARD OF EDUCATION MEETING MINUTES**

Regular Monthly Board Meeting

March 19, 2025 – 7:00 PM

Board Members Present: Vaughn Mester, Lauren Runde, Jamie Heinrichs, Laura Bahr,
Peter Bonin, and Kim Schmelz

Absent – BJ Galle

Administration Present: District Administrator Beau Buchs

Principal Dana Bendorf

Assistant Principal/Athletic Director Brandon Wiese

Absent - Director of Student Services Denise Brania

In-person Attendees: 1

Virtual Attendees: 2

I. CALL TO ORDER

The meeting was called to order at 7pm by President Vaughn Mester. The Pledge of Allegiance was recited.

II. COMMUNICATION AND PUBLIC COMMENTS

A. Public Comments

No comments

IV. REPORTS

A. Audit Report from Lauterbach & Amen

The audit report was presented by Brad Porter from Lauterbach & Amen.

B. School Board

Kim gave a recap of the School Board Convention. She enjoyed the sessions that WASB led. She discussed an example of a School Communication Plan. She also discussed the session Promoting and Monitoring Student Success. Another session that she presented takeaways from was Finance 101.

C. School Board Committees

No comments

D. Activities Director

Mr. Wiese prepared a written report. He stated that Belmont Forward has reached out to the district to donate some school safety items for the classrooms, district, and community. He is in the process of starting a Book Club with staff members. He gave some AD updates for the Annual Meeting. They are talking about the Basketball Shot Clock, Summer contact, and the spectator game removal policy. He congratulated our All-Conference Award-Winning Winter Athletes and our three coaches that were awarded Coaches of the Year.

E. Student Services

Mrs. Brania prepared a written report.

F. Principal

Mrs. Bendorf prepared a written report. She announced that Gavin Opitz is the 2025 Valedictorian and Hailey Bahr is the 2025 Salutatorian. She also wanted to thank our staff for the willingness of filling in where needed.

G. Superintendent

Mr. Buchs prepared a written report. Testing season has started. The Junior class finished the ACT and district testing has started. He stated that there is an issue with the sewer line in the locker room area. We are still working on getting ventilation in the Bus Barn correctly. There were a few restroom stall doors

that were damaged that they are looking to replace. He would like to point out that the small surplus in the audit is due to the insurance pay out. He shared a document that DPI produced on school funding.

V. ACTION ITEMS

A. Approval of Consent Agenda

A motion was made by Jamie and seconded by Vaughn to approve the consent agenda as presented. The motion passed unanimously.

B. Personnel Transactions

Appointments:

1. Claira Droessler – Volunteer Asst. MS Track Coach

Resignations:

1. Marcy Yanna - Dishwasher

A motion was made by Laura and seconded by Kim to approve the personnel transactions as presented. The motion passed unanimously.

C. Approval of Students Enrollment in College Courses for Fall 2025

A motion was made by Pete and seconded by Lauren to approve the list of students enrolling in college courses for Fall 2025. The motion passed unanimously.

D. Approval of 2025 Summer School Coursebook

Mr. Buchs stated that Mrs. Wiese provided a copy of the Coursebook. Summer School will meet in June and July. The Jump Start School days are included in Summer School and attendance will be accurate.

A motion was made by Vaughn and seconded by Laura to approve the 2025 Summer School Coursebook. The motion passed unanimously.

E. Approval of 2025-2026 CESA 3 Contract

Mr. Buchs presented a printout of services we receive from CESA3. He does not suggest that we change anything in the contract.

A motion was made by Lauren and seconded by Kim to approve the 2025-2026 CESA 3 Contract. The motion passed unanimously.

F. Approval of 2025-2026 Memorial Hospital of Lafayette County Contract for Therapy Services

A motion was made by Kim and seconded by Jamie to approve the 2025-2026 Memorial Hospital of Lafayette County Contract for Therapy Services. The motion passed unanimously.

G. Approval of State FBLA Overnight Trip to Green Bay on March 30 – April 1, 2025

Mrs. Engelke has three students who made it to the State Competition.

A motion was made by Pete and seconded by Vaughn to approve the State FBLA overnight trip to Green Bay from March 30 to April 1, 2025. The motion passed unanimously.

H. Approval of Amending 2025-2026 School Year Calendar

Mr. Buchs stated that he amended the calendar to switch the Staff Inservice Day from October 10th to October 31st to collaborate with other schools for a speaker.

A motion was made by Laura and seconded by Lauren to amend to the 2025-2026 School Year Calendar as presented. The motion passed unanimously.

I. Approval of Amending FY25 Budget

Mr. Buchs stated the items that need to be changed on the Budget and the reasons for the changes.

A motion was made by Vaughn and seconded by Jamie to amend the FY25 Budget as presented. The motion passed unanimously.

J. Discussion & Possible Approval of Bids for Parking Lot Project

Mr. Buchs stated that the Building and Grounds Committee has met to discuss parking lot project bids. He went over some of the bids with the board and shared the low bids and what they are bidding.

A motion was made by Pete and seconded by Jamie to approve the bid from Wiederholt Enterprises for parking lot removal (\$10,000), undercutting and replacing fill, (\$24/yard), replacing water main (\$16,987), Electric Work (McNett Electric) & Trenching (\$4975), Curb and Gutter on South Edge of Parking Lot (\$18,760), shaping edges of curb and seeding (\$3500), and fixing manhole (\$850). Total bid approved up to \$146,272. The motion passed unanimously.

A motion was made by Pete and seconded by Jamie to approve the bid from Scott Construction for a 4" asphalt pour on the front parking lot at a total of up to \$202,291.35. The motion passed unanimously.

VI. DISCUSSION ITEMS

A. Health Insurance

Discussion took place regarding the health insurance options for the upcoming year. The preliminary quote would be a 7.9% increase. Total cost for the district would be about \$40,000. Our broker is working on looking at the market. Kim asked how many of the staff members take the school insurance. Mr. Buchs feels like it is 2/3rd but will get the correct number if wrong.

VII. PUBLIC COMMENTS

No comments

VIII. ADJOURN

A motion to adjourn was made by Pete and seconded by Jamie to adjourn the meeting at 8:08.

Respectfully submitted,

Samantha Gempler

Administrative Assistant